



कार्यालय प्राचार्य शासकीय कन्या पॉलीटेक्निक  
बैरनबाजार, रायपुर (छ0ग0)

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क्रमांक / शाकपॉरा / स्टोर / निविदा-2 / 2015-16 / 1626

रायपुर, दिनांक 08/01/16

शासकीय कन्या पॉलीटेक्निक रायपुर में केन्द्र प्रवर्तित योजनान्तर्गत प्रयोगशाला के उन्नयन हेतु अपग्रेडेशन ऑफ पॉलीटेक्निक स्कीम के तहत साफ्टवेयर आदि सामग्री क्रय की जानी है। जिसकी अनुमानित मूल्य रु. 11 लाख (रु. ग्यारह लाख मात्र) है। इच्छुक निविदाकर्ता अपनी निविदा दिनांक 08/01/2016 समय 2.00 बजे तक निर्धारित प्रपत्र में तथा सीलबंद लिफाफा में प्रस्तुत करें। विज्ञापन की विस्तृत जानकारी के लिए संस्था के वेबसाईट **Web Site:- <http://ggpraipur.ac.in>** का अवलोकन करे। संस्था से सीधे निविदा प्रपत्र राशि रु. 1,000/- (रु. एक हजार मात्र) नगद द्वारा कार्यालयीन समय में लेखा शाखा से क्रय किया जा सकता है। तथा वेबसाईट से निविदा प्रपत्र डाऊनलोड करने पर निविदा प्रपत्र की राशि रु. 1,000/- (रु. एक हजार रुपये मात्र) का प्राचार्य के नाम डिमांड ड्राफ्ट के रूप में निविदा के साथ जमा करना अनिवार्य होगा।

प्राचार्य

शास.कन्या पॉली. रायपुर

**OFFICE OF THE PRINCIPAL**  
**Government Girls polytechnic, Bayron Bazar, Raipur (CG) – 492001**

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No.GGPR./ UPGRADATION / SOFTWARE / TENDER-02 / 2015-16 / \_\_\_\_\_ Raipur, Dt.: 05.12.2015

**TENDER NOTICE – 02 / 2015**

**Last date for Receiving sealed tender** : 08-01-2016 up-to 02.00 P.M  
**Date and time of opening the tender** : 08-01-2016 at 03.00 P.M  
**Rate Of Tender Form** : Rs. 1,000.00 (Rs One Thousand only ) Each

Sealed Tender-bids are invited from the intended bidders for supply of Software for various departments of the institute, by the Principal, Govt. Girl's Polytechnic, Raipur- 492001.

The bidders must authorized Distributor / Agent / Reseller of the software in in the region of India.

Tender should be submitted as per following guideline.-

**Tender will be submitted in four sealed envelope A, B, C and D as mentioned below envelope**

- (A) Envelope 'A' shall contain
- I. EMD
  - II. Registration Certificate issued by Commercial Tax Department mentioning such Software supplier
  - III. Income Tax Clearance
- (B) Envelope 'B' shall contain
- I. Technical Bid as per Annexure-I.II Technical Literature and Original Leaflets of Software offered.
  - II. Authorized Dealer / Reseller / Manufacturer certificate for the items offered as per Annexure-I ,II ,III
  - III. Proprietary Certificate for the Application Software from the original manufacturing company.
  - IV. Undertaking of fulfillment of all condition
- (C) Envelope 'C' shall contain
- I. Price Bids for quoted Items / Software / Machines
  - II. Discount Offer, if Any
- (D) Envelope 'D' shall contain  
All three afore said sealed envelope **A + B + C.**

**TERMS AND CONDITIONS**



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1. Terms and conditions for supply of Items / Software / Machines as per enclosed list for Govt. Girl's Polytechnic, Raipur
  - a. The tenderer / bidder is liable to be rejected if not submitted as per the prescribed conditions and in the prescribed format without asking any further clarification.
  - b. The bidder should quote their offer / rate in clear terms without any ambiguity.
  - c. The tender will be opened as per the date and time given above in the presence of such tenderer (s) or their representatives who are desirous to be present.
  - d. Tender received after due date and time will not be entertained.
  - e. The tender form is non transferable.
  - f. Tender should be submitted in Duplicate. They should be tagged separately and marked as **ORIGINAL** and **DUPLICATE**.
  - g. Item No. and page no. of the tender form should be strictly in chronological order. Make, name of the manufacturer with complete address should be mentioned against each item and Software.
  - h. Printed condition on the back of the tender will not be binding unless separately mentioned. Copies of the terms and condition should be furnished in duplicate.
  - i. The tenderer must furnish complete and detailed specification supported by printed literature of the Software offered.
2. All the Envelopes should be signed & sealed tape on all joints.
  - a. The rate should be FOR destination including Excise and PFFI. Nothing extra will be paid in such case except the VAT / CST on the cost of the Software.
  - b. If rates are quoted Ex-Godown / Ex-Factory then Excise duty, and PFFI charge should be clearly indicated for proper rate compatibility / comparability.
  - c. Taxes, if liable extra, should be clearly indicated failing which the rate quoted in the tender will be considered as inclusive of all taxes.
  - d. There should be no alterations / corrections made in the Tender. The quoted rate should be in figures and words.
  - e. The tender should clearly indicate whether the Software is complete in itself. If in the opinion of the tenderer, certain accessories are necessary with the type of the Software tendered, the tenderer must quote for aforesaid accessories under the heading Extra but Essential.
3. The tenderer is required to deposit 30,000/- ( Rupees Thirty Thousand only ) or 3% of the Quoted Rates, whichever is more. Amount - based on Estimated cost of the store(s) as EMD. The EMD should be deposited, in the form of Demand Draft drawn in favour of Principal, Govt. Girls Polytechnic, Raipur, C.G payable at Raipur against tender



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**No.GGPR./UPGRADATION/SOFTWARE/TENDER-02/2015-16.** Tenders received without EMD shall be rejected. Requests for relaxing EMD will not be entertained. EMD by Cheque / Cashor / FD MO etc. will not be accepted.

4. In case of Non-Acceptance of the tender, the EMD will be refunded without interest to the tenderer in due course of time.
5. The EMD will be treated as Security Deposit in case of selected tenders. EMD / Security Deposit will be forfeited in case of breach of agreement towards the supply of materials and installation - commissioning by the Tenderer ( Supplier ). The order shall stand cancelled and Security Deposit shall be forfeited.
6. If supplier expresses his inability to execute the order for the quoted items within validity period of the tender at the rate quoted in the tender and for makes / brand quoted in the tender.
7. If the complete Software is not supplied within the delivery period mentioned in the order or within the extended period permitted.
8. If the supplier executes only part of the order.
9. Any Software / Trainers, Hardware or software breakdown must be attended within 7 days during the valid warranty period of the Software/software free of cost.
10. Payments shall be released after the successful installation and demonstration of the machine / Software at the respective institution.
11. The training for at least two persons for handling the machine / Software shall be provided by the supplier at his own cost. The tenderer may be asked to give demonstration of the Softwares / software preferably at Raipur.
12. The supplier will have to get the Software delivered, installed and commissioned successfully as per specification in the designated institution and then only the payment will be made .
13. The one time extension in the delivery period may be granted, but it will be at the discretion of the undersigned. The penalty at a rate of 2% per month ( of the cost of the Software ) is liable to be charged for the extension of the delivery period.
  - a. Software received after the delivery period or dispatched after the delivery period mentioned in the order will also be subjected to this penalty.
  - b. In case of any default in execution of the order, the undersigned reserves the right to forfeit the EMD / Security Deposit. The undersigned also reserves the right to cancel the order and forfeit the EMD / Security Deposit in case, the Tenderer fails to adhere strictly to all terms and condition of the order / tender.
  - c. If defects of any kind or deviations from the specification are detected and reported to the supplier, the supplier should make replacement or rectify the defects free of cost within 30 *days from the date of report, failing which the Software will not be accepted and will be*



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returned to the supplier at his own cost and risk, and the EMD will be forfeited. In case the Software is sent for repairs to the firm, it should be repaired within 30 days, from the date of receipt of Software failing which the same will not be accepted and EMD will be forfeited.

However the undersigned may condone the delay in deserving cases at his discretion.

14. The undersigned reserves the right to increase / decrease the quantity of the Software to be supplied.
15. The submission of the tender will be deemed to be the acceptance of all the terms and condition of the tender as stated herein and / or elsewhere in the tender document.
16. Tender-Rates should be valid for at least Twelve months from the date of opening of the tender. The prices should be firm without variations of any kind.
17. The undersigned reserves the right to accept the lowest or any tender and also of rejecting all or any tender without assigning any reasons for the same or to split up the tender as he may deem fit.
18. Exact and earliest possible time of delivery should be indicated in the tender against each item. The delivery period given in the order will be the date of receipt of the Software in the institute and not the date of dispatch of the Software by the supplier.

Sealed envelope for the tender should be super scribed as **No.GGPR / UPGRADATION / SOFTWARE/ TENDER-02 / 2015-16 / \_\_\_\_\_ Raipur, Dt.: \_\_\_ / \_\_\_ / 2016.**

And it should be addressed to Principal, Govt.Girls Polytechnic, Bayron Bazar, Raipur, C.G 492001. Tender for be clearly mentioned on the Envelop (at Left-hands side Top Corner).

19. All items quoted must conform to the BIS / ISO or other certifications as far as possible related to item categories.
20. No advance payment shall be made.
21. The Tenderer / Bidders shall provide TIN No. certificate having mentioned tendered item. ST Clearance certificate from the concerned authority and should be attached with the tender. In case of imported Machinery bill of clearance is required. If, tender received without these certificates shall be rejected without assigning any reason.
22. The Minimum Warranty / Guarantee period for the Software supplied by the Supplier, will have to be mentioned clearly which should not be less than one year from the date of installation. The tenderer will be required to undertake repair / replacement of defective parts free of cost at the institution during the warranty / guarantee period.
23. All the disputes with regard to the contract of purchase of Software etc. is subjected to Raipur, Chhattisgarh Jurisdiction only.
24. In the event of the order, supplier who are the manufacturer of the Software will be required to furnish a certificate to the effect that they are manufacturers of such and such make whereas the

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authorized agent or stockist will have to furnish certificate issued by the manufacturer, importer certifying that M/S ..... is their Authorized Agent / Reseller / Retailer under the brand name, no Software without this certificate will be accepted.

25. The Software / Machinery calibrated in metric system need be quoted.
26. The tenderer shall guarantee that after sales service shall be provided as and when required.
27. The supplier will render necessary assistance, if required, in the installation of the Software / Machinery in the designated institute (s) / site free of charge.
28. No offer should be made for imported item for which import license has to be arranged by the undersigned. The entire imported item will have to be delivered in the designated institute (s) and payment will be made in Rupees.
29. The payments shall be released only after satisfactory and successful commissioning and installation of the Software / Machinery at the designated site / institute (s).
30. The rate quoted as per given format in Annexure-I & Annexure-II.. Packing, forwarding, freight, insurance and other incidental charges should be included in the offer price..
31. In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Govt. Girls' Polytechnic, Raipur shall be final.
32. The bid document /resultants contract will be interpreted under Indian laws.
33. If the successful Tenderer / Bidders, on receipt of the order, fails to execute the order within the stipulated period, in full or part, it will be open to the Govt. Girls' Polytechnic, Raipur, to recover liquidated damage from the firm at the rate of 2% of the value of undelivered goods per month or part there of, subject to a maximum of 5% of the value of undelivered goods.  
Alternatively, it will also be open to the Govt. Girls' Polytechnic, Raipur, to arrange procurement of the required goods from any other source at the risk and expenses of the Tenderer / Bidder.
34. The undersigned is not responsible for any loss or damage to the Softwares during transit irrespective of the fact that they are insured or not insured or delivery is ex-godown or factory station.
35. The Tenderer / Bidder is required to execute the agreement bond duly signed and witnessed to this office along with the letter confirming the acceptance of the order. It should be noted that in the event of failure to submit agreement bond duly filled in within the stipulated period, i.e. 10 days (Ten days), entire amount of Earnest Money / Security Deposit is liable to be forfeited and order cancelled and if supply have been made in the meanwhile, they will be at the risk and responsibility of the supplier.



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36. No claim shall be entertained in respect of interest on Earnest Money / Security Deposit / Bid Deposit.
37. Inspection of the Software will be carried out at the institution after receipt of the Softwares. Any request for the inspection of the same at the firm's factory / go-down / showroom etc. will not be entertained.
38. Illustrated manuals, working instructions, trainers, software and hardware, erection / wiring details of the ordered Softwares must be supplied in suitable damp proof cover.



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**ANNEXURE-I**

**PERFORMA FOR TECHNICAL - BID**

The offer should be submitted in the following format only

S.No	Name of Item along with Make	Specifications given in the Tenders	Technical Specifications which the bidder wants to supply as per Catalogue/ Brochure	Remarks

NOTE: Attach Technical Catalogue / Brochure of the product in original for above quoted Items. The quoted items.

**ANNEXURE-II**

**PERFORMA FOR COMMERCIAL - BID**

The offer should be submitted in the following format only

Sl. No.	Name of Item along with Make	Specifications given in the Tenders	Technical Specifications which the bidder wants to supply as as Catalogue/ Brochure	Price of Software	Cost of Software Inclusive all	Remarks

NOTE : All the above quoted items rate should be in confirmation with the tender conditions.



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**UNDERTAKING BY THE TENDERER**

(To be signed and returned along with the tender)

I / We ( Full Name ) .....

Address.....

have read the tender rules for the supply of various stores as per tender notice **No.GGPR / Upgradation / Software / Tender-02 / 2015-16** to the Principal Govt. Girls Polytechnic, Raipur (C.G.) and I / We, fully accept the bidding rules / terms,& condition supplied with the bidding documents.

Date: .....

Signature:

(Name & Full Address of the Firm)



**LIST OF OMPUTER / APPLICATION SOFTWARES**

<b>1. ANTIVIRUS SOFTWARE</b>	Enterprise Version For Server System Min. 24-Terminal excluding Server Min. 3-Years on site warranty Min. 24-Terminal excluding Server Protection & Cleaning of Viruses / Malware / Worms etc. ( from various media CD / DVD / USB Drives / Floppies etc.) Protection from Internet viruses / Worms / Trojan etc. Anti-Spyware, Anti-Malware, Anti adware and Anti-Root-kit Protection from adware & pop-up messages Browsing Protection / Phishing Protection / Database Protection / E-Mail Protection Advanced online identity theft protection / Anti-Spyware etc. Parental controls  a. <b>KASPERSKY Anti-Virus</b> b. <b>NORTON-360 Anti-Virus</b> c. <b>QUICK-HEAL Anti-Virus</b> d. <b>AVG Anti-Virus</b> e. <b>NORTON</b>	<b>06-SET</b>
<b>2. PHOTO EDITING SOFTWARE</b>	a. <b>ADOBE PHOTO-SHOP</b> b. <b>ADOBE ILUSTRATOR</b> c. <b>ASHAMPOO</b> d. <b>COREL DRAW</b> e. <b>PHOTOSHOP</b>	<b>LS</b>
<b>3. WEB DESIGN SOFTWARE</b>	Platform Indepenent	<b>LS</b>
<b>4. APPAREL CAD SOFTWARE 3-D FASHION AND</b>	Fashion Designing CAD Software tool for Auto generation of Patterns through input of measurement chart - 3D product visualization - Texture Mapping / Color Reduction And Cleaning / Color Ways And Color Communication - Technical Flat 2D Sketches Modules must Include	<b>01-SET</b>




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	1. E-Style & Sketch Studio 2. Color way Studio 3. Draping Studio	
5. TEXTILE DESIGN SOFTWARE	To use explorer style interface Open multiple scenes and designs. Drag and drop / Clear object presentation. Create plain colours / Visually adjust design properties Design properties: placing point / Dimension, repeat, gloss, transparency and color Photo zoom function Use PFT/BMP/JPG designs & Save as JPG or BMP	01-SET
6. AUTODESK Auto-CAD	Latest Version / Academic Use	01-SET
7. NET MONITORING S/W	The S/W must be able to perform on various O/S Platform Network Health Monitoring Network Configuration Management Network Mapping Network Traffic Analysis WAN RTT Monitoring VoIP Monitoring	
8. COMPUTER HARDWARE TESTING & BENCHMARKING TOOL	a. SANDRA LITE b. PC-WIZARD c. FRESH DIAGNOSTICS d. Bellarc	LS
9. SERVER OPERATING SYSTEM	Latest Windows Server Platform	01-SET
10. DESKTOP ANTIVIRUS	NORTON / Kaspersky / QUICK-HEAL / NET-PROTECTOR / Mc KAFEE	LS

  
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